

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 6	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 14-Nov-2005		4. REQUISITION/PURCHASE REQ. NO. N6275006MDDDB602		5. PROJECT NO.(If applicable)	
6. ISSUED BY DEFENSE SECURITY COOPERATION AGENCY 201 12TH STREET SOUTH SUITE 203 ARLINGTON VA 22203-5408		CODE HQ0013		7. ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-weight: bold;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. HQ0013-06-T-0001			
				<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) 03-Nov-2005			
				10A. MOD. OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>3</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
1. The purpose of this amendment is to change the following dates. a. The closing date for questions is revised to read: November 16, 2005 at 10:00AM, EST. b. The solicitation has been extended until November 25, 2005 at 10:00AM, EST. 2. Responses to Industry's questions thus far are attached.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		14-Nov-2005	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

QUESTIONS FROM INDUSTRY

Questions from Industry
DIILS Database Graphics Support
Solicitation # HQ0013-06-T-0001

1. The proposed contractor personnel for database maintenance and development, would they need to be cleared personnel such as secret or Top Secret OR US Citizens or authorized to work in US are OK?

Answer: No clearance required

2. Is there any incumbent for this project serving your needs, If so what is the name of incumbent company?

Answer: Anteon Corporation

3. Since the RFP seems to be an extensive effort at least for the first 12 months of the engagement, is it possible for us to have access to the programs, especially the current Access Database and its front end?

Answer: Access to database is available on-site at DIILS using a government computer that is networked. You may coordinate site visit between 07:30AM – 03:30PM, Monday thru Friday with Mr. Walter Munroe, Academic Director, (401) 841-1524 ext. 177. Site location, Defense Institute of International Legal Studies (DIILS), 441 Elliot Avenue, Newport RI 02841.

4. Does this Access Database interface with any legacy systems for data import?

Answer: No

5. Do you use any third party tools in the Access Database?

Answer: No

6. What is the version of Access Database, Is it Access 2000 or Access 2003?

Answer: Access 2003

7. Can we do all the graphics support remotely?

Answer: Yes

8. How many personnel do you need as full time resources every week day onsite for the duration of the project?

Answer: Database person would be on call and able to respond on site. Currently there is a back log of needed changes. See # question 15 of this Amendment.

9. Can we have access to documentation of existing Access DB application?

Answer: Documentation is in hard copy with some notes available in Word. Mr. Walter Munroe, Academic Director, (401) 841-1524 ext. 177, can provide the required documentation to industry.

10. The RFP was posted just today, since have been checking since Nov. 4, 2005, is there any extension for the submission of this proposal?

Answer: See block 14 of this Amendment.

11. By incorporating reference to FAR 52.212-3(j), is the government recommending that prospective contractors use ORCA for reps & certs submission.

Answer: Yes. And the offeror must submit a printed copy of the reps & certs with their proposal as well.

12. Is FAR clause FAR 52.219-23, incorporated by reference.

Answer: No.

13. Can the Government further clarify the place of performance "Government Site" also referenced in the RFQ as "Destination." Is it one specific location or multiple locations?

Answer: Location is at Defense Institute of Interational Legal Studies (DIILS), 441 Elliot Avenue, Newport, RI. Access Database work has to be done on site at DIILS. Graphics and publications can be done remotely.

14. Is travel anticipated as part of this effort? If yes, is the JTR incorporated by reference and should the contractor propose for anticipated travel in accordance with JTR?

Answer: Only travel will be to DIILS. Contractor may propose travel in accordance with JTR rates. Local travel will not be considered.

15. It is impossible to estimate the time-requirements for Tasks 1-6 since the database currently exists and since detailed anticipated needs are not provided. Can you provide the number of hours that have been used for each task during the last fiscal year? Please provide the hours used for Tasks 1-6 broken down by task. If there are no actuals can you provide an estimate?

Answer: The database is now 4 years old and fairly mature. However as our mission evolves, we continue to revise it. Graphics and Publications work is new. Estimate that 60 % of work will be database, 25 % publications, and 15% graphics.

<u>Labor Category</u>	<u>Hours</u>
Information Systems Administrator and Planning Manager	30
Software Systems Engineer	100
Business Systems Specialist	70
Web Project manager	50
Technical Editor	110
Quality Assurance Analyst	80

16. According to the RFP, questions are due Nov 14; with your responses due Nov 16; the RFP is due Nov 18; this gives only 2 days after receiving your responses to complete the RFP. Is it possible you could answer some of the more critical questions (like time estimates) a little earlier?

Answer: See block 14 of this Amendment.

17. Are the publications whole books or brochures and technical/training manuals?

Answer: Publications work initially will be to redesign and set up a template for the DIILS catalog. After that, we will look at other marketing tools that we currently don't have, and the format for our current texts. Catalog and samples of text materials are on www.dsca.mil/diils.

18. In addition to the content, who pays for multiple copies of the actual publications if they are books - contractor or DSCA?

Answer: The Government will make multiple copies. DIILS is looking for expertise in publications to guide us in creation of the material and not for reproduction.

19. Approximately how many contract employees are currently supporting this effort?

Answer: The Government expects offerors to propose appropriate labor categories and hours to perform the work based on the offeror's proposed technical approach.

20. Will contractors have the opportunity to discuss their capabilities with the program manager?

Answer: No.

21. Are there change request, enhancement request, and/or work logs available to indicate a level of effort for the tasks?

Answer: No.

22. Is there a plan and/or schedule for new databases to be developed?

Answer: No new databases are planned at this point. Likely there will be additional queries and modifications to database and reports.

23. What software programs are used for publications and graphics?

Answer: Microsoft Word for publications. Catalog is in PowerPoint. Graphics are PowerPoint. Professional advice is needed to improve both publications and graphics as well as find more appropriate programs for usage. Contractor is to propose and assist in development of publications with more user and content friendly program applications to enhance quality of publications. Any proposed programs should be commercial off the shelf (COTS) such as MS Publisher.

24. We did not see a requirement for the contractor to provide printing of the publications, is this correct?

Answer: Yes

25. Is the current database documented or will the effort need to document the as-is database?

Answer: Will need to develop documentation based on as is database. See answer to question 9.

26. What versions of MS Access and Visual Basic are used in the current database? Are any other programming languages used?

Answer: See question # 6. No other programming language used. We are not using Visual Basic.

27. Is the customer satisfied with the incumbent?

Answer: This is n relevant to the solicitation.

28. Is the Level of Effort for this solicitation anticipated to be the same as the current Level of Effort?

Answer: Yes. similar to last year's effort for database

29. What types of publications are referred to in the Publication Support area?

Answer: Catalog., student text for courses, brochures, and informational handouts

30. Can you provide any samples of these publications, or are they available on the web?

Answer: Samples are located at: www.dsca.mil/diils.

31. What is the anticipated volume (or number of pages) of publications that the contractor will be expected to support?

Answer: Catalog - 28 pages, typical manual - 200pp

32. What types of graphics will the contractor be expected to support?

Answer: Graphic images suitable for table top display, review of graphics currently in use in PowerPoint and in texts with idea of improving and upgrading

33. What is the estimated number of graphics?

Answer: 50-100

34. How many databases will the contractor be expected to support?

Answer: One Access database with multiple subparts

35. What is the estimated size of these databases number of tables (not necessarily number of records per table)?

Answer: Approximately 30 tables

36. How do you plan to provide publication / graphics / power point inputs to vendor -- hardcopy, fax, electronic, all of the above?

Answer: Electronically unless hard copy is desired.

37. Is the vendor supposed to have knowledge of languages other than English? Will you be providing us support for other languages?

Answer: English only.

38. Where can we see samples of Naval War College Publications? What are the standards for Naval War College and other senior DoD educational institutions?

Answer: I can forward our own standard DIILS guide for writing for the international audience. Any of the senior military schools have websites that demonstrate the level of publication quality that we are striving to achieve.

39. Do you plan on converting to databases other than Access (SQL Server, Oracle, DB2, MySQL or PostgreSQL)?

Answer: No, we want to remain in Access.

40. Graphics utilized in Displays, publications and briefings, what exactly is meant by displays? User interface graphics?

Answer: Display will be a 4 by 8 table top display. I can supply a picture. What does "User Interface graphics" mean?

41. Scope of task specified under Task 3 and Line Item 3 are inconsistent. One says database, publication & training and the other says Publication & training which is correct?

Answer: Task 3, page 4 of 39 and CLIN 3, page 6 of 39 are referring to the same work, database, publication and training.

42. Can scope and quantity of work be further defined? For example: Number of yearly of modifications / fixes and creation of:

- Data base - Answer: Estimate 30-40 changes per year
- Publications - Answer: To be determined. We produce 60-70 publications per year.
- Catalogs - Answer: 1
- PowerPoint pages - Answer: Unknown
- Displays - Answer: 1
- Web pages - Answer: None at this point - DSCA does our website

43. Power Point Presentations, Briefings, Reports - How many people does this position support and how many presentations/briefings/reports are generated per month/week?

Answer: Twenty-one (21) people supported. Average 2 briefings a month. Twenty to thirty (20-30) reports per year. These will not be done by contractor, however input for improved versions will be sought.

(End of Summary of Changes)